



KNIGHTS OF COLUMBUS

IN SERVICE TO ONE. IN SERVICE TO ALL.

**NUESTRA SENORA DEL ROSARIO COUNCIL#10517
AT SANTA MARIA DE LA PAZ CATHOLIC COMMUNITY
11 COLLEGE AVENUE, SANTA FE, NM 87507**

The Knights of Columbus Council 10517 welcomes requests for a donation. However, because we get so many requests and have a limited budget for donations, all requests are reviewed by our Board of Trustees and then presented to the general membership for a vote. Our ability to provide funds is obviously limited by our annual budget as well as the time of year the request is made. Recipients should be charitable organizations or individuals who have a specific need that can be significantly met by the Council's actions.

Proposals that emphasize the programs and activities that represent the goals and ideals of the Knights of Columbus will receive preference.

All requests must be submitted in writing, using the form below, and mailed to the address shown above. Requests sent by e-mail, text, or phone will not be accepted. The person submitting the request should be prepared to answer questions regarding the request if necessary. Finally, please allow 4 – 6 weeks for us to consider your request.

Requestor's Name: _____

Requestor's Address: _____

Representative's Name (if different from Requestor): _____

Phone # _____

e-mail: _____

Date Submitted: _____

Purpose of the request (in detail; use back side if necessary)

Attach additional documentation if necessary. Provide multiple copies if possible.

For Use by Council 10517 Personnel:

Date received: _____

Council Approval Date: _____

Amount Approved: _____

Grand Knight _____

Council Treasurer _____